

**THE FOLLOWING GUIDELINES ARE DESIGNED TO GUARANTEE YOU
THE BEST SERVICE POSSIBLE
BASED UPON OVER FOUR DECADES OF
BANQUET HOSPITALITY.**

PLEASE NOTE:

Due to the semi-private nature of our dining rooms, we do not permit the use of AV equipment, podiums or screens. Thank you.

- The "format of service" for a banquet event is designed for you. This allows the service to be seamless as you enjoy your event without complications or delays. We find that customers who use this format with large events tend to have a better experience due to pace that we set for the event and thus allowing everyone to participate equally in their dining experience.
- After reading this packet, simply choose a banquet menu. It is that easy. Our banquet menus have been designed to allow you flexibility in planning your event while keeping within your budget. Whether it is a quick luncheon for your department or an elaborate dinner for a group of out of town executives, our banquet menus will provide the best in service and cuisine. In addition to the banquet menus, you may add an appetizer course to your event. The appetizer course is served 'family style' and work great with large groups. These appetizers are listed in detail on the last page of this packet.
- With our banquet facilities, we ask that your head count be confirmed within 24 hours of your event so we can set your space accordingly.
- You may choose to bring your own wine. Our corkage fee is \$45 per bottle with a maximum of 6 bottles per event. Magnums or larger bottles will be charged on a prorated basis.
- You may choose to bring your own dessert for us to serve your guests. We charge \$6 per guest to provide this service.
- Payment in full will be due upon completion of the event. We gladly accept all major credit cards or cash. If you choose, you may download a payment authorization form off our website for your convenience and email it to us.
- Prices do not include applicable sales taxes or discretionary gratuity for your service staff. Prices are subjected to change without notice.
- Food & Beverage Minimum Charges are based upon in house consumption & are net of tax and gratuity. Take-out food or wine will not count towards the minimum charge. The additional charge will be added on as a rental fee and is subjected to sales tax and gratuity.
- If you have any questions, please call us at 650-321-6798, or visit our website www.sundancethesteakhouse.com.